

Draft Terms of Reference national CP/GBV WG January 2023

Introduction: Girls and boys are at risk to many types of GBV, including – but not limited to, sexual assault, sexual exploitation, sexual abuse, trafficking, Intimate Partner Violence (IPV), domestic violence, child marriage, and other violence during crises, these risks are exacerbated in an emergency setting. Furthermore, during an emergency, many services for children and early adolescents are limited and the majority run through CP and GBV programming. Gender Based Violence (GBV) and Child Protection (CP) AoR coordinators at national and sub-national levels need to work in close collaboration and coordination to ensure implementation of coordinated prevention and provision of safe and accessible response services to children and adolescents. The working group is not a case management working group per se, it relates to all elements of GBV-CP collaboration. The WG will complement the work undertaken by the Case management Task Force and other relevant initiatives. In this respect the national GBV AoR and the national CP AoR recognize the need for enhanced coordination throughout Myanmar.

It was identified as a need to establish a coordination body focusing on both GBV and CP and the collaboration. The present document outlines the commitment of the GBV AoR and the CP AoR in ensuring this cooperation is in line with relevant principles and the roles and responsibilities of the working group.¹

Goal: To enhance collaboration and coordination between the child protection and gender-based violence actors at both subnational and national level in Myanmar.

Functions of the CP/GBV working group include, but are not limited to:

1. Strengthen coordinated case management²
 - Support the Case Management Task Force where needed to develop or review guidance note for both CP and GBV case workers working with child and adolescent survivors of GBV.
 - Support the Case Management Task Team, as required, to Develop or adapt guidance note(s) for CP and GBV supervisors on case management
 - Support, as needed, to the CMTF in provision of mentoring support to CP and GBV case workers and supervisors.
 - The CP/GBV WG will ensure the referral pathways of both CP and GBV are interlinked in relation to child and adolescent survivors
 - Identify and map gaps in service provision and come up with an action plan/solution to overcome/mitigate and address gaps.
 - Ensure strengthened understanding and implementation of transfer and referral for child and adolescent survivors
 - Define clear responsibilities between CP actors and case workers and GBV case workers and actors related to child survivors

¹ Child Protection principles and GBV principles are outlined in relevant documents and global standards and are available upon request.

² Reference to the 2022 *child protection case management Standard Operating Procedures* (under review), case workers will have up to 32 cases, but each child will only have one case manager. In complex cases it is essential that the case worker follows all relevant steps to guarantee continuity, with supervision.

- The GBV/CP WG will complement and work closely with respective Case Management Task Forces (CMTF) for GBV and CP. The GBV/CP WG is not intended to duplicate the activities of the CMTF but to support these forums and provide technical advice as needed.

2. Capacity building

- Provide technical support to the CMTF, as needed/requested, in the development and/or adaptation of training materials for case workers (both GBV and CP) on provision of case management for child and adolescent survivors including transfer, referral and ensuring one case manager per child³;
- Support CMTF as needed in the development/adaptation training on case management of child and adolescent survivors identifying the challenges between GBV and CP case workers.
- Support the CMTF, as required, to develop and adapt training for supervisors of child protection and GBV case workers
- Develop and adapt targeted child protection and/or GBV training for CP and GBV actors to strengthen knowledge and understanding with a focus on CP and GBV principles, standards and practices in a cooperative manner both for prevention and response activities under each AoR.
- Where either GBV and/or CP does have presence, provision of basic training on CP/GBV for those actors with presence on the ground.
- Support actors with prevention and mitigation of CP and GBV risks with tools and/or capacity building
- Develop and provide CP and GBV mainstreaming packages for other clusters

3. Coordination between sub-national and national CP/GBV AoR and/or WG

- Strengthen or establish clear information channels between subnational and national GBV/CP AoRs and/or WG
- Strengthen or establish GBV/CP Working Groups at subnational level
- Strengthen coordination and collaboration between CP/GBV WGs at subnational with the national level CP/GBV WG
- Support development of and implementation of subnational CP/GBV action plans
- Support subnational working groups to identify gaps and duplications in prevention and response to CP and GBV, as well as specific challenges for CP/GBV and to support solutions to these challenges

Information management

- Establish clear mandatory communication channels between subnational and national AoRs in relation to GBV/CP collaboration

Membership

- The CP/GBV WG will be composed of at least 10 members (5 CP actors, 5 GBV actors): members from each AOR should include AoR lead UN Agencies, INGO, NNGOs, CBOs/CSOs.
- Organizations have established expertise and operational experience in CP and/or GBV in Myanmar

³Ibid

- Organizations have ability to be **represented** at meetings of the CP/GBV WG
- **Communication** within and between CP/GBV WG members will be **in English** (remote feedback where necessary)
- The CP/GBV WG members are required to attend a minimum of **75% the WG meetings**. Where member does not attend for more than 2 WG meetings in a row, the WG will have the option to discuss and vote to remove and replace such member from the WG.
- The CP/GBV WG members are expected to commit to constructive cooperation for the wider purpose of the CP/GBV collaboration. WG members are expected to **meaningfully participate in review and feedback** of key CP-GBV documents and processes.
- The CP/GBV WG will determine entry procedures for new members and perform periodic reviews on WG membership with option to remove members if above-mentioned criteria are not fulfilled.

Responsibilities of the chair and co-chair

Lead agencies include UNFPA and UNICEF. The Coordination will be on a voluntary basis through nomination and voting amongst members with one coordinator from GBV AoR and one coordinator from CP AoR

Responsibilities of members

- Subnational and national members make a commitment to respond to communications, attending meetings and conference calls (as requested), provide inputs and feedback on agreed deadlines
- Provide / promote CP/GBV tools, training materials and resources to lead agencies as they are developed and agreed upon by the WG in order to contribute to the development of inter-agency technical guidance.
- Participate in technical review of training materials and guidance materials
- Promote best practices for prevention and response to GBV for adolescents and children
- Share best practices and lessons learned in relation to CP and GBV prevention and response activities.
- Contribute to support the CMTF as required with capacity building efforts on case management by conducting case management training within their respective agencies, as well as inter-agency trainings
- Commit to support case management agencies with limited resources towards ensuring consistent quality standards for all children who are at risk of, or have experience of, GBV.

Meetings

The CP/GBV WG shall meet monthly for the first 6 months (January 2023 to June 2023) and thereafter on a quarterly basis or as needed.

Revision of the TOR

On mandatory basis, the members of the GBV/CP Working Group shall revisit the ToR on an annual basis unless there is an identified need to update on ad hoc basis.